

AGENDA

Meeting: Environment Select Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Wednesday 20 March 2024

Time: 1.00 pm

Please direct any enquiries on this Agenda to Ellen Ghey - Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718259 or email ellen.ghey@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

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Membership:

Cllr Jerry Kunkler (Chairman)
Cllr Richard Budden
Cllr Tony Jackson
Cllr Mel Jacob
Cllr Jacqui Lay
Cllr Dr Brian Mathew
Cllr Charles McGrath

Cllr Ian McLennan
Cllr Dr Nick Murry
Cllr Tom Rounds
Cllr Iain Wallis
Cllr Derek Walters
Cllr Stuart Wheeler

Substitutes:

Cllr Brian Dalton
Cllr Matthew Dean
Cllr Ross Henning
Cllr Jon Hubbard

Cllr Dr Mark McClelland
Cllr Stewart Palmen
Cllr Ricky Rogers
Cllr Bridget Wayman

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

AGENDA

PART I

Items to be considered while the meeting is open to the public

1 **Election of Vice-Chairman**

To elect a new Vice-Chairman.

2 **Apologies and Membership Update**

To receive any apologies or substitutions for the meeting, and an update on changes to the Membership of the Select Committee.

3 **Minutes of the Previous Meeting** (*Pages 7 - 18*)

To approve and sign the minutes of the Environment Select Committee meeting held on 11 January 2024.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Chairman's Announcements**

To receive any announcements through the Chair.

6 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so **at least 10 minutes prior to the meeting**. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Wednesday 13 March 2024** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm on **Friday 15 March 2024**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

7 **Highways Annual Review of Service 2023** (*Pages 19 - 360*)

As resolved at the Environment Select Committee meeting held on 14 March 2023, the Committee will receive an annual review of service (2023) from the Highways Service.

8 **Update on the Development of the MyWilts Potholes Reporting Functionality** (*Pages 361 - 364*)

As resolved at the Environment Select Committee meeting held on 19 September 2023, the Committee will receive an update on the development of the MyWilts potholes reporting functionality.

This will also include the roadmap setting out planned improvements to MyWilts.

9 **Libraries Development Update** (*Pages 365 - 372*)

As resolved at the Environment Select Committee meeting held on 14 March 2023, on the leisure and libraries portfolio, the Committee will receive a libraries update including the results of the peer challenge and development of the Library Strategy.

10 **Leisure Services** (*Pages 373 - 382*)

As resolved at the Environment Select Committee meeting held on 14 March 2023, the Committee will receive a leisure services update that includes the outcome of the public holiday pilot.

11 **Updates from Task Groups and Representatives on Programme Boards** (*Pages 383 - 390*)

To receive any updates on recent activity from active Task Groups.

12 **Forward Work Programme** (*Pages 391 - 400*)

To note and receive updates on the progress of items on the Forward Work Programme.

Under the revised Overview and Scrutiny (OS) arrangements there is now a single OS work programme controlled by the OS Management Committee, linked to priorities in the Business Plan.

Therefore, it should be noted that whilst any matters added by Members are welcome, they will be referred to the OS Management Committee for approval before formal inclusion in the work programme for the Environment Select Committee.

A copy of the Overview and Scrutiny Forward Work Programme for the

Environment Select Committee is attached for reference.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Date of Next Meeting**

To confirm the date of the next scheduled meeting as 4 June 2024.